## Introduction to PolicySource

- UPDATED! Get Started
- UPDATED! Policies, Procedures, Protocols, or Plans for Ambulatory Care and Office-Based Surgery

## Sample Policies and Procedures for Ambulatory Care and Office-Based Surgery

- Environment of Care
  - Compressed Gas Cylinder Management Policy
  - Emergency Backup for Medication Refrigeration Policy
  - o Environment of Care Management Plan Annual Evaluation Process
  - Environment of Care Plan
  - UPDATED! Fire Drill Procedures
    - Fire Drill Evaluation Form
    - Fire Drill Scheduling Tool
  - UPDATED! Fire Response Plan
  - Hazardous Material Spill Response Procedures
  - New! Infection Control During Construction Policy
  - Managing MRI Risks Policy
  - UPDATED! Medical Equipment Failure Response Procedures
  - Utility System Disruption Response Procedures
- Emergency Management
  - 1135 Waiver Request Procedures
  - Emergency Communications Plan
  - Emergency Management Plan
  - Integrated Emergency Preparedness Plan
  - Licensed Emergency Volunteers Policy
  - Procedures for Tracking Patients During an Emergency
- Human Resources
  - Assessing and Documenting Staff Competency Policy
  - Granting Clinical Privileges Policy
  - Ongoing Education for Diagnostic Imagining Staff Policy

- Ongoing Staff Education Policy
- Procedures for Evaluating Staff Performance
- Staff Orientation Plan
- Infection Prevention and Control
  - Hand Hygiene Policy
  - Infection Prevention and Control Plan
  - Infectious Disease Outbreak Response Procedures
  - Staff Influenza Vaccination Policy
  - Surgical Site Infections Prevention Policy
- Information Management
  - o Information Systems Interruption Management Plan
  - o Privacy and Security of Health Information Policy
  - New! Remote Patient Monitoring Policy
- Leadership
  - Code of Conduct Policy
  - Conflict of Interest Policy
  - New! Emergency Equipment for Operating Rooms Policy
  - Responsibility of Governance Policy
- Life Safety
  - Life Safety Code® Building Assessment Policy
  - Life Safety Code® Deficiencies Procedures
- Medication Management
  - o Accessibility of Patient Information Policy
  - New! Automatic Dispensing Cabinet Override Review Policy
  - High-Alert and Hazardous Medication Management Policy
  - New! Investigational Medications Management Policy
  - Medication Event Response Policy
    - Medication Event Incident Report
  - Medication Orders Policy
  - Medication Outage or Shortage Substitution Protocols
  - Recalled Medication Management Policy

- National Patient Safety Goals
  - Anticoagulation Management Policy
  - Patient Identifiers Policy
  - Preprocedure Verification Procedures
    - Preprocedure Verification Form
  - New! Surgical Site Marking Alternative Procedures
  - Surgical Time-Out Procedures
- Provision of Care, Treatment, and Services
  - Abuse and Neglect Assessment Procedures
  - New! Blood and Blood Component Handling Policy
  - Conditional Presurgery Exam and Medical History Policy
  - Initial Assessment Procedures
  - Preprocedure Patient Assessment Policy
  - New! Response to Life-Threatening Emergencies Policy
- Performance Improvement
  - Performance Improvement Policy
- Record of Care, Treatment, and Services
  - Clinical Record Timeliness Policy
  - Procedures for Documenting Care, Treatment, and Services
- Rights and Responsibilities of the Individual
  - Advance Directives Policy
  - UPDATED! Informed Consent Policy
  - New! Patient Complaint Resolution Policy
  - Patient Rights Policy
- Transplant Safety
  - Specimen Management Policy
  - Tissue Adverse Events Investigation Procedures
- Waived Testing
  - Waived Testing Competency Assessment Policy
  - Waived Testing Policy
  - Waived Testing Quality Control Policy

## Resources

- UPDATED! Applicability Grid
- General Sources
- Plan Template
- Policy and Procedures Evaluation Checklist
- Policy and Procedures Inventory Template
- Policy Template
- Procedures Template
- **UPDATED!** RWD Chapter for *CAMAC*
- **UPDATED!** RWD Chapter for *CAMOBS*
- Scoring Rubric to Assess P&Ps