



Contents

Contact Joint Commission International.....	v
Joint Commission International Surveys: General Information	
Which Hospitals Are Eligible for a JCI Accreditation Survey?	2
How to Request a JCI Accreditation Survey	4
Survey Scheduling, Postponements, and Cancellations.....	6
Tools for Accreditation Preparation, Including the Standards Manual	7
Scoring Guidelines	11
Accreditation Decision Rules.....	16
Accreditation Preparation	18
Tool: Accreditation Preparation Timeline	20
The Survey	23
Sample Hospital Survey Agenda.....	25
Sample Academic Medical Center Survey Agenda	29
Tracer Methodology	34
The Accreditation Decision	39
Survey Agenda: Detailed Descriptions	
Opening Conference and Agenda Review	41
Orientation to the Hospital’s Services.....	43
Document Review.....	45
Daily Briefing.....	49
Leadership for Quality and Patient Safety, Ethics, and Culture of Safety Interview.....	51
Quality and Patient Safety Program Interviews: Clinical.....	55
Quality and Patient Safety Program Interviews: Operations	57
Department/Service Quality Measurement Tracer	60
Tool: Clinical/Hospital Operations Measures Tool	64
Supply Chain Management and Evidence-Based Purchasing Interview and Tracer.....	65
Individual Patient Tracer Activity	67
Organ and Tissue Transplant Services Interview and Tracer	70

Patient Interview Session.....	73
FMS Document Review and Facility Tour.....	75
Department/Service-Specific Tracers.....	80
Hemodialysis Tracer	80
Laboratory Tracer	82
Dental Tracer	83
Laser, Electrosurgical, and Optical Radiation Safety Tracer.....	85
Radiology and Diagnostic Imaging Tracer	86
Transfer and Medical Transport Tracer.....	88
System Tracer: Facility Management and Safety.....	90
System Tracer: Medication Management and Medication Supply Chain	94
System Tracer: Prevention and Control of Infections	97
<u>Tool:</u> Medical Equipment, Devices, and Supplies Disinfection: Comprehensive Compliance Guidance.....	101
System Tracer: Health Care Information Technology.....	112
Global Health Impact Review	116
Undetermined Survey Activities	118
Medical, Nursing, and Other Staff Qualifications and Education Sessions.....	120
<u>Tool:</u> Medical Staff Qualifications Checklist	122
<u>Tool:</u> Nursing Staff Qualifications Checklist.....	132
<u>Tool:</u> Other Professional Staff Qualifications Checklist.....	137
<u>Tool:</u> Medical Student and Trainee Qualifications Checklist	143
Closed Patient Medical Record Review.....	145
<u>Tool:</u> Closed Patient Medical Record Review.....	146
Surveyor Team Meetings	181
Surveyor Report Preparation	182
Leadership Exit Conference.....	183

Additional Sessions for Academic Medical Centers: Detailed Descriptions

Human Subjects Research: Leadership and Process Interview	185
Medical Professional Education Leadership Interview	188
Medical Student and Trainee Interview	190
<u>Tool:</u> Medical Professional Education (MPE) Supervision Health Record Documentation Checklist.....	192

Survey Planning Tools

External Auditing Body Recommendation Checklist.....	195
Required Documents	196
Standards That Reference Laws and Regulations.....	245
<u>Tool:</u> Laws and Regulations Checklist	246